

The consortium led by ECORYS has been running the contract “**Technical Assistance for Empowerment of Women and Women NGOs in the Least Developed Regions of Turkey**”. The project started on May 2010 and will run until end of December 2012.

The overall objective of the project is to upgrade women’s status in the least developed regions of Turkey (South-eastern Anatolia, Eastern Black Sea and Eastern Anatolia) with a view to reducing regional disparities. The project will support the gender sensitive regional development efforts of Turkey as well as provide development opportunities for regional women and enhance their role in the society.

The purpose of this project is as follows;

- To improve the local capacity and empowerment of women and women non-governmental organisations (NGOs) to increase and facilitate women’s access to municipal, social and judicial services
- To provide assistance to improve grant scheme implementation capacities of women NGOs and related stakeholders
- To improve the capacity and awareness of local authorities and municipalities for sensitive target base budget allocation especially on gender issue
- To promote reciprocal collaboration between local NGOs and local authorities

The consortium led by ECORYS is inviting applicants for ***Local Support Centre Coordinator position to be based in Muş Starting in January 2012 (for 12 months)***.

LOCAL WOMEN’S SUPPORT CENTRE (LWSC) COORDINATOR FOR Muş:

Van LWSC Coordinator (REF: EWN/02-CC / Muş) will be responsible for Ağrı, Ardahan, Iğdır, Kars, Bingöl, Elazığ, Malatya, Tunceli, Bitlis, Hakkari, Muş, Van. The Coordinator will be based in Muş but is expected to frequently travel across the region.

The **Centre Coordinator** will implement the project activities at a regional level in two key areas:

1. Capacity building on gender equality to NGOs and local governments (GOs)
2. Monitoring of grant schemes and institutional building of grant scheme beneficiaries

Main tasks of the Centre Coordinator (in cooperation with local stakeholders and the Technical Assistance Team (TAT) based in Sanliurfa) **are:**

1. Capacity building in gender equality:

- Running the Local Support Women Centre (LCWS) in Muş for the Eastern Anatolia region and supporting the connected training stations
- Coordinating the delivery of training, counselling, networking services of the LWSC
- Coordinating the identification/selection of local trainees
- Coordinating and facilitating NGO to NGO workshops and NGO to GO workshops
- Providing help desk services for women, women’s NGOs
- Coordinating and assessing field studies
- Continuously updating the NGO inventory

2. Monitoring

- Monitoring the grant schemes for the projects implemented in the region
- Providing hands on support to Monitoring Team for grant projects
- Providing direct hands-on support to grant beneficiaries on project implementation
- Coordinating and organising the local project meetings and visibility

Overall:

- Maintaining full time presence in the region throughout the entire project
- Coordinating the relation of the TAT with the local stakeholders

- Reporting to TAT on achievements of project activities (i.e. regular inputs for project reporting, monitoring and assessment)

Centre Coordinator will report to the TAT Team Leader based in Sanliurfa

Qualifications and Skills

- University degree in political, social or administrative sciences (e.g. management, economics, sociology, social anthropology, social services, public administrations), education, regional development/planning or engineering
- Good command of English and Turkish
- Having a gender equality perspective
- Awareness of gender equality issues
- Excellent communication and networking skills
- Full computer literacy

General Professional Experience

- Minimum 5 years of professional experience in the related fields.
- Proven experience in project management is an asset.

Specific Professional Experience

- Minimum 2 years of experience in Turkey in NGO development and/or gender equality and/or grant scheme project management
- Detailed knowledge of different monitoring tools in grant schemes is an asset
- Working experience in the project regions is an asset
- Working experience with or in the NGOs is an asset
- Working experience in gender equality is an asset
- Experiences in EU grant scheme procedures and rules are preferred.